

## Ally's Place Housekeeper Job Description

Aggieland Pregnancy Outreach is a Christian ministry with a heart for children born from unplanned pregnancies. It is our desire to see children raised in loving, nurturing homes-never to suffer the harm of abuse or neglect. Staff and volunteers play a crucial role in APO's mission to provide support, education, and resources to individuals facing pregnancy-related challenges.

Job Title: Housekeeper

Location: Ally's Place, 550 Fraternity Row, College Station, TX 77845

**Schedule:** Full-time, Monday–Friday

**Overview:** We are looking for a caring and dependable Housekeeper to help make our maternity home a clean, safe, and welcoming space for women and children. This role is so much more than cleaning—it helps create a nurturing environment where mothers and little ones can thrive.

## Job Duties of the Housekeeper:

- Perform daily cleaning and sanitizing of all common areas, including lobby, hallways, restrooms, offices, meeting rooms, and daycare areas.
- Sweep, mop, vacuum, dust, and polish surfaces as scheduled.
- Remove trash and recycling daily.
- Sanitize kitchens, bathrooms, bedrooms to ensure health and safety, and play spaces according to state childcare licensing standards.
- Follow all health, safety, and infection control protocols, especially in childcare and maternity living spaces.
- Properly use cleaning chemicals and maintain compliance with OSHA standards.
- Report safety hazards, needed repairs, or maintenance issues to supervisor promptly.
- Take care of laundry and keep linens fresh for the house.
- Keep supplies stocked and communicate when items need to be reordered.
- Prepare rooms for new residents, ensuring a welcoming and clean environment upon arrival.
- Assist with event or meeting space setup and cleanup.
- Support staff in maintaining a warm, trauma-informed environment for residents.





- Support residents by teaching and modeling cleaning techniques and other practical life skills related to household care.
- Work as part of a supportive team that values compassion and excellence.

## What We're Looking For

- Someone who takes pride in keeping spaces clean and organized.
- Prior housekeeping experience is required.
- A reliable, trustworthy individual with a heart for serving families.
- Comfortable with physical work such as lifting, bending, and cleaning.
- Willing to complete a background check.

